



DEPARTMENTS OF THE ARMY AND AIR FORCE

HEADQUARTERS, MONTANA NATIONAL GUARD

P.O Box 4789 (1900 Williams Street)
Helena, Montana 59604-4789

DATE 30 August 2006

HUMAN RESOURCES MANAGEMENT OFFICE
TECHNICIAN VACANCY ANNOUNCEMENT NUMBER 06-024
CLOSING DATE 13 September 2006

NON-BARGAINING UNIT POSITION: AIRCRAFT MAINTENANCE SUPERVISOR, WS-8801-14

SALARY RANGE: \$30.70 - \$35.82 PH (PER HOUR)

LOCATION: 120th FW, Great Falls, Montana SELECTING OFFICIAL: LTC James Oehmcke

APPOINTMENT FACTORS

Minimum Military Grade: MSgt (E-7) immediately promotable to E-8 (Must have time in grade, time in service, and completion of SNCO Academy PME)

EXCEPTED ☒ COMPETITIVE ☐ OFFICER ☐ ENLISTED ☒

COMPATIBILITY AFSC: 2AXXX, 2WXXX

SUPERVISORY ☒ PERMANENT ☒ TEMP ☐

AREA OF CONSIDERATION

☒ AREA I All excepted permanent technicians in the Montana Air National Guard.

NATIONAL GUARD MEMBERSHIP REQUIRED: Prior to filling any excepted position, an individual must be a member of the Montana Air National Guard. An applicant is not required to possess a Security Clearance or the above AFSC/AOC/BR/CMF/MOS (s) to apply. Selectee must possess or obtain a compatible military position with an above AFSC/AOC/BR/CMF/MOS and a Security Clearance (unless otherwise specified in Encl 1). Failure to meet these requirements will result in loss of employment. Acceptance of position will cause termination from the Selected Reserve Incentive Program (Loan Repayment and Bonus programs) with or without recoupment.

PROMOTION POTENTIAL: None.

SUMMARY OF DUTIES: The following is a brief statement of duties from Position Description No.80293000. If applicants desire, a copy of the PD can be obtained from the HRO. The purpose of this position is to provide overall direction and coordination of subordinate work activities and functions. Plans the overall allocation of personnel, funding and equipment resources to the organizational segments supervised to accomplish work operations, which, because of their scope, volume, complexity, operational tempo, and total force integration must be planned on a annual or longer basis. Coordinates and directs the work of units supervised. Recommends promotion or reassignment of subordinate supervisors and reviews personnel actions prepared by them. Implements safety regulatory requirements. Prepares for and participates in various types of readiness evaluations, inspections, mobilization and command support exercises, and Operation Other Than War (OOTW). Performs Duties as assigned.

METHOD FOR EVALUATING AND RANKING CANDIDATES: To receive full credit for your qualifications, provide detailed evidence of experience, training, education, awards, hobbies, self-development achievements, and any other aspects of your background **as they relate to the basic eligibility factors of Knowledge, Skill, and Ability (KSA's), General and Specialized Experience requirements outlined in Enclosure 1 of this announcement.** Show how and when they were used. Evidence of experience must include clear, concise examples to show level of accomplishment and degree of responsibility. Your application will be the basis for ranking these factors. The State Merit Placement Plan (DMAMT AF Regulation 40-335) applies to Area I applicants. **THIS IS A NON-BARGAINING UNIT POSITION.**

EQUAL OPPORTUNITY: THE MONTANA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER. SELECTION FOR THIS POSITION WILL BE MADE WITHOUT REGARD TO RACE, RELIGION, AGE, NATIONAL ORIGIN, SEX, POLITICAL AFFILIATION, MARITAL STATUS, MEMBERSHIP OR NON-MEMBERSHIP IN AN EMPLOYEE ORGANIZATION, OR ANY OTHER NON-MERIT FACTOR.

INSTRUCTIONS FOR APPLYING: Current Technicians (Area I) **must** submit a DMAMT Form 690-1-E, **continuation pages may be included, the HRO will use this form to establish your basic eligibility.** All forms and instructions are available at the HRO in Helena, or Great Falls, MT. Verbal applications will not be accepted or considered. Applications may be **hand delivered** to the **HRO office in Helena, MT,** no later than the closing date specified on this vacancy announcement. **Mailed applications MUST be postmarked on or before that date. FAXED (406-324-3135) AND EMAILED (hrojva@mtgrea.ang.af.mil) APPLICATIONS WILL BE ACCEPTED and must be received by the closing date.** Applications postmarked or date stamped after the closing date will not be considered. Applications being mailed **must** be sent to: **THE ADJUTANT GENERAL, ATTN: HRO-STAFFING, P. O. Box 4789, FT Harrison, MT 59636-4789.** **USE OF GOVERNMENT ENVELOPES AND POSTAGE FOR MAILING OF JOB APPLICATIONS IS PROHIBITED.** Please call (406) 324-3122/3133/3138 DSN: 324-3122/3133/3138 for any additional information or clarification of application procedures. Applications will be retained by the HRO, Helena, as they are used to support this announcement. For applications and a list of open job vacancy announcements visit our webpage at:

WWW.DISCOVERINGMONTANA.COM/DMA/HRO

REMINDER: A male applicant selected for a new appointment who was born after 31 December 1959 must be registered with Selective Service and must have signed the pre-appointment certification statement for Selective Service registration prior to appointment with the Federal Government. National Guard Technicians of the Montana National Guard are employed under the authority of Title 32 USC 709, and as such are subject to appellant provisions of Title 32.

FOR THE ADJUTANT GENERAL:

TROY A. FROST, MAJ, MT NG
Deputy Human Resource Officer

TECHNICIAN VACANCY ANNOUNCEMENT NUMBER 06-024

BASIC ELIGIBILITY FACTORS: Document prior experience, education, and training relating to each KNOWLEDGE, SKILL, AND ABILITY (KSA's), General, and Specialized Experience requirements.

KSA'S FOR AIRCRAFT MAINTENANCE SUPERVISOR, WS-8852-14, 80293000

1. Skill in planning, scheduling, and organizing maintenance activities.
2. Skill in preparing annual budgets; forecasting for material, equipment, and manpower requirements.
3. Skill in maintaining records and reports.
4. Skill in reading and interpreting maintenance regulations, manuals, diagrams and schematics.
5. Skill in assigning work of subordinates and providing supervisory/management duties such as merit promotion, career development, employee counseling, position management, performance standards and evaluations.

GENERAL EXPERIENCE: General experience, education and training which demonstrates the applicant's ability to interpret, develop, and advise management and subordinates on aircraft maintenance functions and programs.

SPECIALIZED EXPERIENCE: Must have 36 month of specialized experience in planning, organizing maintenance work, and providing technical assistance to technicians.

JAMES A. OEHMCKE, LTC, MTANG
Logistics Management Officer